



Job Description

Adjustment to Vision Loss Counselor

Job Title:	Adjustment to Vision Loss Counselor
Department:	Vision Rehabilitation Program
Immediate Supervisor:	Director of Vision Rehabilitation Program
Job Status:	Part-Time Non-Exempt
Hourly Range:	\$19.00 - \$32.00

Job Summary/General Duties: Provide all facets of counseling from phone/walk-in information to intake through termination and follow-up to individuals or groups, with a focus in adjustment to vision loss counseling. Clients will be those interested in or are currently participating in Center programs, helping them achieve their highest level of independence and confidence.

Principle Duties & Responsibilities:

1. Provide individual and group counseling to Center clients as related to adjustment to vision loss.
2. Individual counseling support may range from short-term, one-time support to weekly meetings, depending on client needs. Termination will be determined by the counselor and SDCB administrative staff.
3. Provide family counseling for adjustment to vision loss on occasion, including Family Seminar events.
4. Respond to potential clients requesting information and assistance regarding Center services, on a phone or walk-in basis.
5. Assist with clients on-site or over-the-phone who are in crisis.
6. Maintain accurate, up-to-date client records and all other reporting as required by the agency.
7. Adhere to all policies regarding client confidentiality.
8. Consult and/or collaborate with SDCB staff and other community professionals who are working on behalf of the client, as appropriate, to assist in client's progress through services.

9. Establish and maintain effective working relationships between the Center and other community agencies, making referrals and advocating or following up when necessary.
10. Provide Community Education.

Additional Responsibilities:

1. Expand skills and knowledge through in-services offered at the Center and in the community.
2. Attend all required staff meetings and committee assignments.
3. Provide assistance for special events as needed.
4. Know all emergency procedures and adhere to the Illness and Injury Prevention Program.
5. Be responsible for maintaining all professional certificates and/or licenses.
6. This job description in no way states or implies that these are the only duties to be performed by this employee. He or she may be asked to work over- or under time and will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.

Qualifications:

1. Master's degree in Rehabilitation Counseling or related field.
2. Bilingual proficiency preferred – candidates who are conversational in English/Spanish are preferred.
3. Minimum of two years' experience working with people who have disabilities.
4. Good working knowledge of community resources.
5. Excellent oral/written communication skills with both individuals and groups.

Physical Scope of Work

Typical sitting, standing, and bending associated with office and instructional activities. Audio and visual exposure from computers, devices, and equipment. Typing, tapping, and other gestures involved in keyboard, braille, and mobile device use. Normal range of ambient noise.

Equal Opportunity Statement

The San Diego Center for the Blind is an equal opportunity employer. Upon notification to the Center, applicants and employees who are protected under the Americans with Disabilities Act due to a disability will be provided reasonable accommodations to complete the application process or perform job requirements.

Send a letter of interest and resume to ktaylor@sdcdb.org. Subject: Counselor Position-SDCB

Note: This job description is intended to convey information essential to understanding the scope of the Counselor role. It is not intended to be an exhaustive list of qualifications, duties, and responsibilities. Other tasks and duties may be assigned as required by the organization.